

# ACCIDENTAL arts administrator

BASIC TRAINING FOR ARTS ORGANIZATIONS

**Monday, November 8, 2010, 6:30-9:30 p.m.**

Are you a choreographer who runs a dance company? Did you major in philosophy or art history? Are you someone with a 9-5 job who serves as the treasurer of an arts organization in your "spare" time? You're an accidental arts administrator! This workshop, which is co-presented by Arts and Education Council, Missouri Arts Council and Regional Arts Commission, will cover working with a board of directors, marketing, fund-raising and financial management. Participants receive a 100-page manual, and refreshments are served.

## **Bonus Session: Real Time Strategic Planning**

**Monday, November 15, 2010, 6:30-9:30 p.m.**

We'll view a 60-minute presentation by David LaPiana, author of Nonprofit Strategy Revolution. Then Michael Donovan (Missouri Arts Council) and Sue Greenberg (St. Louis Volunteer Lawyers and Accountants for the Arts) will lead a discussion on how to make LaPiana's real time planning approach work for your organization.

Advance registration (no later than Nov. 5) is \$15 per organization plus \$5 for each additional person from the same organization who attends. Registration at the door is \$25 per attendee. Tuition covers both sessions — November 8 and 15. Sorry, no discounts for attending just one session.

Accidental Arts Administrator sessions will be held in the Regional Arts Commission's building,  
6128 Delmar, across from the Pageant.

For more information, call 314/863-6930 or send an e-mail to [vlaa@stlrac.org](mailto:vlaa@stlrac.org).

*St. Louis Volunteer Lawyers and Accountants for the Arts (VLAA) serves the arts community by making referrals to lawyers and accountants; mediating arts-related disputes; publishing concise how-to guides; sponsoring seminars and public forums; arranging for guest speakers; maintaining a library and Web site ([www.vlaa.org](http://www.vlaa.org)); collaborating on arts advocacy initiatives; and providing access to the national volunteer lawyers for the arts network.*



## REGISTRATION

Name

Organization

Address

City

State

Zip

Phone

E-Mail

Accidental Arts Administrator (Nov. 8)

Real Time Strategic Planning (Nov. 15)

Advance registration is \$15 per organization plus \$5 for each additional person from the same organization who attends. I am enclosing \$\_\_\_\_\_.

Please send this form and your check to VLAA,  
6128 Delmar, St. Louis, MO 63112.