

St. Louis Volunteer Lawyers and Accountants for the Arts
INDIVIDUAL APPLICATION FOR LEGAL OR ACCOUNTING ASSISTANCE

Please answer the following questions so VLAA can determine (1) if you have a legal or accounting problem (2) if that problem is arts-related and (3) if you fall within our income guidelines.

All information submitted will be kept confidential. When a referral is made, however, a copy of this application will be forwarded to the volunteer who agrees to handle your case.

VLAA does not charge for professional services. Once a referral has been made, however, clients are responsible for filing and other fees. VLAA does not ask its volunteers to litigate matters. Volunteers will, however, try to negotiate a solution on your behalf and/or advise you on the merits of resolving your dispute through mediation or in small claims court.

Name

Address City Zip

Daytime Phone Cell Phone

Email Website

Arts Discipline

Crafts	Literature	Visual/Commercial
Dance	Music	Visual/Fine
Film/Video/Media	Theatre	Other _____

What is your legal or accounting problem? Please be specific.

Please provide the name and company of the adverse other party (if any). If this party's attorney has contacted you, please provide his/her name, firm and phone number.

If you have consulted a lawyer or an accountant about this problem, please provide his/her name, firm and phone number.

Financial Information

Please note that your application for free legal or accounting services cannot be considered without the following information:

What is your household adjusted gross income based on last year's federal tax return (line 37 on Form 1040 or line 21 on 1040A) _____

How many dependents are in your household? _____

Do you have special needs, such as emergency financial obligations?

What is your approximate income to date for the current year? _____

PLEASE ENCLOSE A COPY OF YOUR MOST RECENT INCOME TAX RETURN, INCLUDING SCHEDULE C OR FORM 2106, IF FILED WITH YOUR RETURN.

How did you hear about VLAA?

Web search

Friend/Relative

Speaker at a college class

Email from VLAA

Arts Agency

Other _____

VLAA is not staffed to provide emergency legal or accounting assistance. Please be prepared to wait two weeks for your application to be processed.

I understand that VLAA can neither guarantee that it will be able to refer my case to a volunteer nor that the representation will be successful. VLAA is merely a referral organization. I understand that VLAA makes no representation as to the skill of the referral attorney/accountant. I understand that I will be represented by the volunteer or the volunteer's firm and not by VLAA. I agree that in the event litigation or arbitration becomes necessary, I will not oppose my volunteer's decision to withdraw from representation.

When practical, I agree to include the VLAA logo in my publicity materials for one year after receiving assistance.

I agree to promptly notify VLAA if I no longer need the assistance of a volunteer.

I am enclosing the \$15 non-refundable processing fee and my tax return.

Signature _____ Date _____

Send this form with your check to VLAA, 6128 Delmar, St. Louis MO 63112; FAX 314/863-6932